

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
December 7, 2023 Council Meeting
Open to the public at 2300 High Ridge Road, Boynton Beach FL 33426

Agenda

Agenda Item:

Reference #:

1. Call to Order

- A. Invocation
- B. Pledge of Allegiance
- C. Presentations

- Birth to 22 Presentation – LaNita Sanders, Community Planning and Partnerships Lead; Ike Powell, Senior Program Specialist, Palm Beach County Youth Services Department; Valerie Messineo, Senior Program Specialist, Palm Beach County Youth Services Department.

2. Minutes

- A. November 2, 2023 Council Meeting Minutes

1

Recommendation: I recommend the Council approve the Minutes of the November 2, 2023 Council Meeting as presented.

- B. Ratification of Actions Taken at the November 2nd, 2023 meeting

Recommendation: I recommend the Council ratify all actions taken at the meeting on November 2, 2023.

3. Public Comment – Agenda Items

4. Council Committees:

- **Human Resources Committee** – N/A
- **Finance Committee meeting**
 - Items for approval
 - Minutes from the October 26, 2023 Finance Committee meeting
 - Financial Statements as of September 30, 2023 (preliminary)
 - Financial Statements as of October 31, 2023
 - Items discussed (no action required)
 - Monthly Investment Report – October 31, 2023
 - PFM Asset Management LLC Annual Review
 - Tentative Finance Committee Dates for 2024

5. Consent Agenda

1. Additions, Deletions, Substitutions
2. Items to be pulled from Consent Agenda
3. Adoption of Consent Agenda and walk-in Warrants List

A. Program

1. Resolution #23-033 Authorizing an Increase in the Allocation to the Florida Department of Health for the Women's Health Initiative, Nurse Family Partnership and Healthy Beginnings Nurses Programs 2

Recommendation: I recommend the Council approve Resolution #23-033 authorizing the Chief Executive Officer to execute an amendment to the three agreements with Florida Department of Health for additional funding in an amount not to exceed \$27,284 for a total allocation not to exceed \$729,178 for the Women's Health Initiative program; \$75,033 for a total not to exceed \$1,869,890 for the Nurse Family Partnership program; and \$179,168 for a total allocation not to exceed \$4,451,184 for Healthy Beginnings Nurses effective January 1, 2024 through September 30, 2024.

B. Business

1. Resolution #23-034 Authorizing an Agreement with J&J Inc. dba Eagle Painting for Interior and Exterior Maintenance and Painting 3

Recommendation: I recommend the Council approve Resolution #23-034 authorizing the Chief Executive Officer to enter into any necessary agreement(s) with J&J Inc. d/b/a Eagle Painting for interior and exterior maintenance and painting in an amount not to exceed \$55,000 for the period December 8, 2023-September 30, 2024.

2. Resolution #23-035 Authorizing an Agreement with 2407 Services, Inc. for Landscaping Maintenance Services 4

Recommendation: I recommend the Council approve Resolution #23-035 authorizing the Chief Executive Officer to enter into any necessary agreements, as of January 1, 2024, with 2407 Services, Inc. for landscaping maintenance services in an amount not to exceed \$60,000 for fiscal year 2023-2024 for the annual maintenance costs and any necessary one-time landscaping services, with annual renewals subject to the Council's annual budget and TRIM approval process.

3. Resolution #23-036 Authorizing an Agreement with Tarkett USA, Inc. for Phase 2 of Flooring Replacement 5

Recommendation: I recommend the Council approve Resolution #23-036 authorizing the Chief Executive Officer to enter into any necessary agreement(s) with Tarkett USA, Inc. for the replacement of a portion of the flooring in the CSC building in an amount not to exceed \$425,000 for the period December 8, 2023 – September 30, 2024.

4. Resolution #23-037 Authorizing Revisions to the Procurement Policy Incorporating a Process for Non-Competitive Funding 6

Recommendation: I recommend the Council approve Resolution #23-037 authorizing adoption of the revisions to the Procurement Policy as set forth in Attachment A.

5. Resolution #23-038 Authorizing a Waiver of Procurement and an Agreement with CRL Media LLC for Market Research with Haitian Parents 7

Recommendation: I recommend the Council approve Resolution #23-038 authorizing a waiver of procurement and authorizing the Chief Executive Officer to enter into any necessary agreement(s) with CRL Media LLC for a market study of Haitian-American and Creole speaking families for the period December 8, 2023-September 30, 2024 in an amount not to exceed \$66,000.

6. Warrants List 8

Recommendation: I recommend approval of the current Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations – N/A

6. Non-Consent Agenda – N/A

A. Program – N/A

B. Business – N/A

C. Proclamations – N/A

7. Walk-In Items

8. Chief Executive Officer's Report

9. Legal Reports

A. Legislative Update

B. Reminder – Certificates of Compliance due January 2024

C. Motion to Adopt 2024 Calendar of Council Meetings (in CEO Report)

Recommendation: I recommend the Council approve the 2024 Calendar of Council Meetings and Council Workshops as outlined in the CEO Report.

10. Public Comment – Non Agenda Items

11. Council Comments

12. Adjournment