

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
March 26, 2020 Council Meeting – 11:00 a.m.
Emergency Skype Meeting
REVISED Agenda

Agenda Item:

Reference #:

1. Call to Order

2. Minutes

A. February 27, 2020 Council Meeting

1

Recommendation: I recommend the Council approve the Minutes of the February 27, 2020 Council Meeting, as presented.

3. Public Comment – Agenda Items

4. Council Committees:

- Finance Committee

- Items for Approval:

- Comprehensive Annual Financial Report for the Fiscal Year Ended September 30, 2019
 - Minutes - February 27, 2020
 - Financial Statements – January 31, 2020

- Items Discussed (no action required):

- Monthly Investment Report – January 31, 2020
 - Budget Forecast – Fiscal Year 2020-2021 through Fiscal Year 2024-2025
 - Investment Policy regarding Intergovernmental Pools/Local Government Investment Pools (LGPIS)

- Personnel Committee – N/A

5. Consent Agenda

1. Additions, Deletions, Substitutions
2. Items to be pulled from Consent Agenda
3. Adoption of Consent Agenda and walk-in Warrants List

A. Program

1. Resolution #20-004 Authorizing Re-purposing of Under Expenditures

2

Recommendation: I recommend the Council approve Resolution #20-004 authorizing the re-purposing of under expenditures: (1) in an amount not to exceed \$1,700,000 million for summer camp scholarships; (2) authorizing the CEO to enter into any necessary contract amendments with Friends of Community Services, Inc. for summer camp scholarships; and (3) in an amount not to exceed \$300,000 for Great Ideas Initiatives-Year 2 of the Pipeline program.

2. Resolution #20-005 Authorizing Student-led Grantmaking Pilot Part – 2 3

Recommendation: I recommend the Council approve Resolution #20-005 authorizing an addendum to the agreement with Student ACES for the Grassroots/Student-led Grant Making Pilot – Part 2 for \$90,974 effective 4/1/2020 through 3/31/2021.

3. Proclamation declaring the month of April 2020 as Child Abuse Prevention Month

Recommendation: I recommend the Council approve this Proclamation to raise awareness and recognize April 2020 as Child Abuse Prevention Month.

B. Business

1. Warrants List dated March 19, 2020 and Walk-In Warrants List dated March 18, 2020 4

Ratification: The CEO requests that the Council ratify all payments and expenditures associated with the Warrants List dated March 19, 2020 and the Walk-in Warrants List dated March 19, 2020 in accordance with the established budgets for each of the expensed items, as presented.

2. Walk-In Warrants List dated March 26, 2020

Recommendation: I recommend the Council approve the Walk-In Warrants List dated March 26, 2020, as presented.

3. Resolution #20-006 Authorizing an Agreement with Microsoft and SHI International Corp 5

Recommendation: I recommend the Council approve Resolution #20-006, authorizing the Chief Executive Officer to execute an agreement with Microsoft and SHI International Corp. to procure Microsoft licensing, effective April 1, 2020 through March 31, 2023, in the amount of \$42,513.50 for the period April 1, 2020 to March 31, 2021 and up to \$129,000 total for all three years, subject to the Council's annual budget and TRIM approval process.

6. **Non Consent Agenda**

A. Business

1. Resolution #20-007 Authorizing the use of Contingency Fund for COVID-19 6

Recommendation: I recommend the Council approve Resolution 20-007 authorizing the Chief Executive Officer to provide funding to providers in the areas of (1) Food (2) other basic needs (though not shelter); and (3) direct services to children and families in an amount not to exceed \$500,000.

2. Resolution # 20-008 Authorizing Continuing Payment to our Providers

7

Recommendation: I recommend the Council approve Resolution #20-008 authorizing the Chief Executive Officer to continue to provide payments to our funded providers with direct contracts with CSC up until until May 31st, 2020 and that we follow the lead of the State in working with the Early Learning Coalition to continue to provide reimbursement through March 31st, 2020.

B. For Informational Purposes Only – N/A

7. Walk-In Items

8. Chief Executive Officer's Report

9. Legal Reports

1. Reminder: Council Workshop: Quality Child Care – April 23, 2020 starting at 3:30 pm; Council meeting immediately following

10. Public Comment – Non Agenda Items

11. Council Comments

12. Adjournment

**AGENDA ITEM SUMMARY
March 26, 2020 Council Meeting**

AGENDA ITEM: 2A

TITLE: Minutes – February 27, 2020 Council Meeting

RECOMMENDATION:

I recommend the Council approve the Minutes of the February 27, 2020 Council Meeting as presented.

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

February 27, 2020, 4:30 pm

MINUTES

1. Call to Order

Chair Weber called the meeting to order at 4:32 pm p.m.

Present:

Vince Goodman

Kathleen Kroll

Melissa McKinlay

Debra Robinson, M.D.

Jose Luis Rodriguez

Thomas P. Weber

Excused: Thomas Bean, Donald E. Fennoy II, Ed.D.; Dennis Miles;

- A. Invocation – led by Vince Goodman
- B. Pledge of Allegiance – led by Chair Weber
- C. Presentation of Prime Time – Alexandra Peralta, Program Officer; Suzette Harvey, President/CEO; Charles Smith, Ph.D., Consultant

Debra Robinson asked to be included in the conversations related to out of school time and children with academic risks.

Judge Kroll asked for a a copy of the list of questions/checklists that were used to address social emotional learning. Staff will obtain and provide this to the Council.

2. Minutes

- A. January 30, 2020 Council Meeting

A motion by Goodman/Kroll to approve the Minutes of the January 30, 2020 Council meeting as presented, and ratify the actions taken during that meeting was approved by unanimous vote.

3. Public Comment – Agenda Items – N/A

4. Council Committees:

- Finance Committee
 - a. Items for Approval:
 - i. January 30, 2020 Minutes
 - ii. December 31, 2019 Financial Statements
 - b. Items Discussed:
 - i. Quarterly Investment Report – December 31, 2019
 - ii. Budget Assumptions FY 2020-2021

The Investment Policy regarding Intergovernmental Pools/Local Government Investment Pools (LGIPs) will be discussed at the next Finance Committee Meeting.

A motion by Goodman/Rodriguez to approve the consensus of the Finance Committee as presented was approved by unanimous vote.

- Personnel Committee
 - a. Item for Approval:
 - i. Performance Review and Compensation Package

Chair Weber reviewed the documents that the Personnel Committee discussed at the February committee meeting in relation to the CEO's performance review and compensation package.

Jose Luis Rodriguez expressed his concern about the notice and information provided prior to the meeting as well as the challenges associated with viewing linked PDFs within a PDF from a cell phone. He indicated that he has been working with the CEO on these issues.

Jose Luis Rodriguez stated that his comments are not a reflection of the CEO's performance nor a reflection of staff. He has an issue with some of the benefit items in the CEO's package that he does not often see in a government setting. He expressed a concern about the perception of some of the items in the compensation package. He recognizes the need for salary increases in order to retain staff, however he is concerned about the perception of recently having just raised taxes this year and we are also proposing a 5% salary increase. For these stated reasons, he is voting against this item.

Melissa McKinlay asked questions related to the student loan benefit included in the proposed compensation package.

Chair Weber stated that the Personnel Committee agreed on this proposal based on the fact that the CEO declined a salary increase last year and related to the market, her salary is at a lower level than the average.

Debra Robinson requested the market comparison used, as well as staffing patterns and benefit packages for staff.

Chair Weber called for a vote. Chair Weber, Debra Robinson and Vince Goodman voted in favor of the CEO compensation package. Jose Luis Rodriguez and Melissa McKinlay voted against the package. Judge Kroll abstained. The compensation package was approved.

5. Consent Agenda

1. Additions, Deletions, Substitutions – N/A
2. Items to be Pulled for Discussion – N/A
3. Adoption of the Consent Agenda and Walk-in Warrants List

A motion by McKinlay/Goodman to approve the Consent Agenda and approve the Walk-in Warrants list was approved by unanimous vote.

A. Program – Approved by Consent

B. Business

1. Warrants List – Approved by Consent

6. Non Consent Agenda

A. Business – N/A

B. For Informational Purposes Only – N/A

7. Walk-In Items – N/A

8. Annual Election of Officers

Nominations were made and the following slate of officers was approved unanimously.

New Elected Officers

Chair: Thomas Bean

Vice Chair: Jose Luis Rodriguez, Esq.

Secretary: Vince Goodman

9. Chief Executive Officer's Report

Lisa Williams-Taylor shared highlights from the CEO Report. In addition, she asked Council members to let Elsa know if they will be attending the following events:

- Birth to 22 Annual Business Breakfast on April 17th
- Healthy Families Graduation on April 18th
- Nurse Family Partnership Graduation on May 18th
- REI Phase 1 and Latino Challenges Trainings
 - a. Dr. Robinson stated that REI Phase 2 has been scheduled on June 8th, location to be determined.

Lisa Williams-Taylor asked Council members to let us know if they have any questions or feedback related to the new website.

Jose Luis Rodriguez asked that we bring to a future Personnel Committee meeting the possibility of reviewing the tuition reimbursement policy to require that the employee stays employed in the organization within 1-3 years after obtaining their degree. He also asked that we look at the possibility of offering a parental leave benefit to our staff in the future. Melissa McKinlay suggested we reach out to Nancy Bolton at the county and ask her to share the county's policy on parental leave.

9. Legal Reports – N/A

10. Public Comment – Non-Agenda Items – N/A

11. Council Comments – N/A

12. Adjournment

The meeting was adjourned at 5:46 pm.

Vincent Goodman, Secretary

Lisa Williams-Taylor, Ph.D., Chief Executive Officer

AGENDA ITEM SUMMARY
March 26, 2020 Council Meeting

AGENDA ITEM: 5A(1)

TITLE: Resolution #20-004 Authorizing Re-purposing of Under Expenditures

CSC STAFF: Tanya Palmer, Chief Program Officer

SUMMARY:

At the August 2019 Council Workshop, staff presented on the areas where under expenditures have been repurposed: summer camp scholarships, Great Ideas Initiative (GII) and child care scholarships. Recognizing the benefits associated with each, the Council affirmed these three existing areas while remaining open to changes in priorities and/or needs. The Council directed staff to present a recommendation in March of each year for the re-purposing of under expenditures and the up to amounts associated with each area of focus.

For FY 2019-20, staff is recommending the following up to amounts based on Council feedback from our March 19th meeting:

- Summer camp scholarships- re-purposing of up to \$1,700,000, resulting in a total amount of \$3,900,000 to support summer camps for summer 2020. This is in line with the amount expended last year.
- Great Ideas Initiative- re-purposing of up to \$300,000 to support Year 2 of the Pipeline program. The general Great Ideas Initiative will be placed on hold this year, so that additional dollars are available if we need them to respond to COVID-19.
- Child care scholarships- staff is recommending no additional dollars towards child care scholarships and to remain within the existing allocation of \$29,000,000. The Early Learning Coalition has already been able to use the current CSC funds to leverage an additional \$1,400,000 from the state to support child care. Further, staff is working with the Early Learning Coalition on an overall assessment of the CSC Scholarship Program, and the implications associated with changes in the state data system and the payments associated with the Quality Performance System, which we would want to have completed before making any additional investments.

The actual amount re-purposed will be based on the availability of under expenditures in the Council's approved FY 2019-20 overall budget. Staff will provide an update to Council at the end of the fiscal year.

FISCAL IMPACT:

The total amount associated with the re-purposing of under expenditures for FY 2019-20 is up to \$2,000,000; the overall effect to the approved budget for FY 2019-20 is budget neutral. Funding to support the areas recommended by staff will be available through the under expenditures of contracts and initiatives in the Program Strategy Budget, and under expenditures in the Administrative Budget.

RECOMMENDATION:

I recommend the Council approve Resolution #20-004 authorizing the re-purposing of under expenditures: (1) in an amount not to exceed \$1,700,000 million for summer camp scholarships; (2) authorizing the CEO to enter into any necessary contract amendments with Friends of Community Services, Inc. for summer camp scholarships; and (3) in an amount not to exceed \$300,000 for Great Ideas Initiatives-Year 2 of the Pipeline program.

RESOLUTION #20-004

RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY AUTHORIZING RE-PURPOSING OF UNDER EXPENDITURES

WHEREAS, at the August 2020 Council Workshop, staff presented on the areas where under expenditures have been repurposed: summer camp scholarships, Great Ideas Initiative (GII) and child care scholarships; and

WHEREAS, recognizing the benefits associated with each, the Council affirmed these three existing areas while remaining open to changes in priorities and/or needs; and

WHEREAS, the Council directed staff to present a recommendation in March of each year for the re-purposing of under expenditures and the up to amounts associated with each area of focus; and

WHEREAS, for FY 2019-20, staff is recommending the following up to amounts:

- Summer camp scholarships- re-purposing of up to \$1,700,000, resulting in a total amount of \$3,900,000 to support summer camps for Summer 2020. This is in line with the amount expended last year.
- Great Ideas Initiative- re-purposing of up to \$300,000 to support Year 2 of the Pipeline program.
- The general Great Ideas Initiative will be placed on hold this year, so that additional dollars are available if we need them to respond to COVID-19.
- Child care scholarships- No additional dollars towards child care scholarships, remaining within the existing allocation of \$29,000,000, pending an overall assessment of the CSC Scholarship program.

WHEREAS, the actual amount re-purposed will be based on the availability of under expenditures in the Council's approved FY 2019-20 overall budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Council approves this Resolution for re-purposing of under expenditures: (1) in an amount not to exceed \$300,000 for Great Ideas Initiatives Year 2 Pipeline; (2) in an amount not to exceed \$1,700,000 for summer camp scholarships and (3) authorizing the CEO to enter into any necessary contract amendments with Friends of Community Services, Inc. for summer camp scholarships.

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

Thomas Bean
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Kathleen J. Kroll
Melissa McKinlay
Dennis Miles
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 26th day of March, 2020.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

CHILDREN'S SERVICES COUNCIL
OF PALM BEACH COUNTY

BY: _____
Debra E. Gotlib
Attorney for Children's Services Council
of Palm Beach County

BY: _____
Thomas Bean, Chairman

BY: _____
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

AGENDA ITEM SUMMARY
March 26, 2020 Council Meeting

AGENDA ITEM: 5A(2)

TITLE: Resolution #20-005 Authorizing Student-led Grantmaking Pilot Part - 2

CSC STAFF: LaNita Sanders, Program Officer

SUMMARY:

In 2019, Student ACES and the Children Services Council of Palm Beach County (CSC) partnered together to pilot a Student Led Grantmaking Initiative in the Glades region. The 10 student athletes, who proudly named themselves the Glades Student Grantmaking Association (GSGA), awarded \$30,000 to six organizations in an effort to increase community trust, respect and safety. The GSGA was successful in:

1. Learning and executing the grantmaking process;
2. Soliciting input and feedback from community members;
3. Increasing community awareness of additional resources;
4. Increasing their own sense of civic responsibility, engagement and self-efficacy; and
5. Taking responsibility for collectively affecting change.

As a result of this success and lessons learned, CSC seeks to extend the Pilot for an additional year to allow the Glades Student Grantmaking Association the opportunity to apply a newly developed lens to the grantmaking process. Between April 1, 2020 and March 31, 2021, the GSGA will focus on the following objectives:

1. Participate in a Power Analysis for the purpose of critically exploring the meaning of power, how it is implemented and how to dismantle it for the purpose of making changes that support justice and equity for all;
2. Further assess the assets, needs and aspirations within the community through expanded stakeholder engagement;
3. Develop projects around trust, respect and safety, the 3 areas of need identified during the first phase of the pilot;
4. Provide funding through a competitive process, for the full implementation of the projects;
5. Document the process through the development of effective curriculum to be used in the replication of the Student-led Grantmaking process in other communities and regions.

CSC staff is recommending funding in the amount of \$90,974 for the second part of this project. Of that amount, \$35,000 will be granted in the form of community-based mini-grants with CSC staff approval. The remaining costs will support the development of the participating youth (including compensating them for their work) as well as 15% Indirect Cost rate for Student ACES administrative expenses.

FISCAL IMPACT:

The total cost of funding this item for FY 2019/20 is \$90,974. The funds to support this agenda item are budgeted in the Program strategy budget in the Special Projects line item.

RECOMMENDATION:

I recommend the Council approves Resolution #20-005 authorizing an addendum to the agreement with Student ACES for the Grassroots/Student-led Grant Making Pilot – Part 2 for \$90,974 effective 4/1/2020 through 3/31/2021.

RESOLUTION #20-005

RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY AUTHORIZING STUDENT-LED GRANTMAKING PILOT PART 2

WHEREAS, in 2019, Student ACES and the Children Services Council of Palm Beach County (CSC) partnered together to pilot a Student Led Grantmaking Initiative in the Glades region; and

WHEREAS, the 10 student athletes, who proudly named themselves the Glades Student Grantmaking Association (GSGA), awarded \$30,000 to six organizations in an effort to increase community: trust, respect and safety; and

WHEREAS, as a result of this success and lessons learned, CSC will extend the Pilot for an additional year to allow the Glades Student Grantmaking Association the opportunity to apply a newly developed lens to the grantmaking process; and

WHEREAS, CSC staff is recommending funding in the amount of \$90,974 for the second part of this project; and

WHEREAS, of that amount, \$35,000 will be granted out in the form of community-based mini-grants with CSC staff approval; and

WHEREAS, the remaining costs will support the development of the participating youth (including compensating them for their work) as well as 15% Indirect Cost rate for Student ACEs administrative expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Council approves an addendum to the agreement with Student ACES for the Grassroots/Student-led Grant Making Pilot Part 2 for \$90,974 effective 4/1/2020 through 3/31/2021.

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

Thomas Bean
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Kathleen J. Kroll
Melissa McKinlay
Dennis Miles
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 26th day of March, 2020.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

CHILDREN'S SERVICES COUNCIL
OF PALM BEACH COUNTY

BY: _____
Debra E. Gotlib
Attorney for Children's Services Council
of Palm Beach County

BY: _____
Thomas Bean, Chairman

BY: _____
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

PROCLAMATION

DECLARING APRIL 2020 AS CHILD ABUSE PREVENTION MONTH

WHEREAS, 1,249 children in Palm Beach County were victims of verified child abuse and neglect in 2018-2019, creating an overall child abuse rate for the county of 4.5 per 1,000, well below the 5.4 per 1,000 rate the previous year; and,

WHEREAS, tragically, seven children died from child abuse in Palm Beach County last year, one more than the previous year; and

WHEREAS, 45 percent of those abused and neglected children are under the age of 6, and nearly 82.1 percent of them are under the age of 13; and

WHEREAS, African-American children represent 28.1 percent of children under age six in Palm Beach County, they represent 45 percent of the victims of verified child abuse; and

WHEREAS, this year in Palm Beach County, 852 children were removed from abusive homes and sheltered in the foster care system, a 2.3 percent increase from the previous year; and

WHEREAS, most of the children who entered out-of-home care did so due to parental substance abuse and domestic violence; and

WHEREAS, there are only 270 active foster families to care for them – just three more than last year; and

WHEREAS, substantially more children were placed with relatives and family members – the most preferred placement when a child has to be sheltered from abuse; and

WHEREAS, the misuse of opioids contributes to incidents of child abuse and neglect when children are present in the home, and substance abuse in the home was the top reason for removal of children who entered out-of-home care; and

WHEREAS, children who suffer abuse and neglect are nine times more likely to become involved in criminal activities; and

WHEREAS, studies have shown that parents maltreated as children are at higher risk of maltreating their own children, continuing this tragic cycle; and

WHEREAS, toxic stress that stems from abuse can damage young children's developing brains, create learning and behavioral problems and hinder their future achievements, which has huge implications for our whole community.

NOW, THEREFORE, BE IT PROCLAIMED BY THE COUNCIL OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY that the following will be observed:

April 2020 Child Abuse Prevention Month

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

The Chairman thereupon declared the Resolution duly passed and adopted this 19th day of March, 2020.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

BY: _____

Debra E. Gotlib
Attorney for Children's Services Council of Palm Beach County

BY: _____

Thomas Bean, Chair

BY: _____

Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

**AGENDA ITEM SUMMARY
March 26, 2020 Council Meeting**

AGENDA ITEM: 5B(1)

TITLE: Warrants List dated March 19, 2020 and Walk-In Warrants List dated March 19, 2020

CSC STAFF: Debra Heim, Chief Financial Officer

COUNCIL ACTION:

The CEO requests that the Council ratify all payments and expenditures associated with the Warrants List dated March 19, 2020 and the Walk-In Warrants list dated March 19, 2020, in accordance with the established budgets for each of the expensed items, as presented.

Children's Services Council
Walk-In Warrants List
March 26, 2020

PO Number	Vendor	Description	Total
PO-20-793	PB POST AND PB	Employment Ad w/ PBP/Monster.com - Staff Accountant	\$518.00
PO-20-794	Elizabeth Clark	Mileage - March 2020	\$75.67
PO-20-795	Office Depot	Signature Stamp - J L Rodriguez	\$24.99
PO-20-796	Altagracia Yodley Andre	HB Scholarship Mental Health	\$750.00
PO-20-797	THAMARA MESIDORT	HB Scholarship Mental Health	\$2,289.00
PO-20-798	American Express - AECPC	GFOA Membership - Mercedes Ingram	\$150.00
PO-20-799	American Express - AECPC	Standing desk	\$199.99
PO-20-800	South Florida PBS / WXEL	WXEL So FL PBS TV Air time	\$2,600.00
PO-20-801	American Express - AECPC	Server Tools	\$150.00
PO-20-802	American Express - AECPC	Florida Dept of State, Div of Corporations - Florida Annual Filing (Sunbiz)	\$61.25
PO-20-803	SHI International Corp.	KnowBe4 Phishing Cyber Security Trainig	\$2,881.53
PO-20-804	American Express - AECPC	MIP SOFTWARE ENHANCEMENT	\$650.00
PO-20-805	Maria A Peralta	Mileage - March 2020	\$19.20
PO-20-806	KarBel Multimedia	Graphics Racial Equity Report	\$750.00
PO-20-807	LaNita Sanders	Mileage - February 2020	\$66.00
PO-20-808	Ruben Garcia	Travel Reimbursement - 2020 SoFL Software Developer Conference - Davie, FL 02/29/2020	\$55.25
PO-20-809	DebonAir Mechanical	Replace cooling fans filters at VFD supply pump	\$450.00
* PO-20-810	FL Introduces Physical Activity and Nutrition to Youth	FLIPANY - Meals Kids Spring Break	\$35,275.00
PO-20-811	American Express - AECPC	M Ingram - Government Accounting Intensive Series - Session 1-7	\$495.00
PO-20-812	American Express - AECPC	M LeWay - 2 Online Express Courses SPSM Recertification	\$38.00

* To be paid from the Contingency Fund allocation

FY2019 – 2020

Children's Services Council
Walk-In Warrants List - Contingency
March 26, 2020

Warrant #	Year	Description	Amount
Cont001	2019 – 2020	Contingency	\$500,000.00

Children's Services Council
Walk-In Warrants List
March 19, 2020

PO Number	Vendor	Description	Total
PO-20-764	MDH Graphic Services	2500 - CSC 2020 Data Brochures	\$262.00
PO-20-765	Publix Super Markets	Meeting Supplies Photovoice 03/10/2020	\$59.03
PO-20-766	Publix Super Markets	Meeting Supplies Audit RFP 03/10/2020	\$21.51
PO-20-767	Tempera Graham	Mileage - February 2020	\$27.03
PO-20-768	Office Depot	Office Supplies	\$271.52
PO-20-769	Michelle LeWay	Mileage - March 2020	\$16.61
PO-20-770	Vanessa Deilks	Mileage - March 2020	\$14.83
PO-20-771	Publix Super Markets	Meeting Supplies Photovoice 03/12/2020	\$11.58
PO-20-772	Katherine Lembovski	Mileage - February & March 2020	\$64.20
PO-20-773	Beacon Group Inc	Miscellaneous Bond - New Business - Jose Luis Rodriguez	\$325.00
PO-20-774	Spirit of Giving Network	Support 2020 Back to School PBC	\$25,000.00
PO-20-775	National Coalition of 100 Black Women Inc WPB Chapter	HSS Funds to support 20th Annual Community Baby Shower	\$2,500.00
PO-20-776	Delta Sigma Theta Sorority S.Palm Bch Alumnae Chapter	HSS Funds to support Empowering Males to Build Opportunities Developing Independence	\$2,500.00
PO-20-777	KDT Solutions	Toner	\$376.78
PO-20-779	Amazon.com	Office Supplies	\$50.97
PO-20-780	Office Depot	Laminating Supplies	\$19.19
PO-20-781	Christine Potter	Travel Reimbursement - FL Grade Level Reading Annual Gathering - Orlando, FL - 02/25/20 - 02/26/20	\$62.96
PO-20-782	American Express - AECPC	GFOA ADA Webinar	\$85.00
PO-20-783	American Express - AECPC	PMI Membership Renewal	\$154.00
PO-20-784	American Express - AECPC	Green Belt Plaque & Name Plates	\$199.99
PO-20-785	Friends of Youth Services & PBC Inc	Summer Camp Scholarships Program 2020	\$2,200,000.00
PO-20-786	Johnson Controls Security Solutions	Security System Monitoring	\$300.00
PO-20-787	SHI International Corp	Additional RSA Licenses users	\$1,035.00
PO-20-788	SHI International Corp	SonicWall Mobile Access Appliance w\user Licenses	\$1,976.94
PO-20-789	HEALTH SOLUTIONS SERVICES INC	Onsite Health Wellness Screenings	\$3,655.00
PO-20-790	PBC Literacy Coalition	Computer Replacement Initiative	\$11,440.00
PO-20-791	Carahsoft Technology Corporation	Linked In Learning - 1 year, 100-145 Licenses	\$11,500.00
PO-20-792	SHI International Corp.	SonicWall Professional Services	\$1,000.00

Children's Services Council
Warrants List
March 19, 2020

PO Number	Vendor	Description	Total
PO-20-692	Deidra F Gibson	Mileage - February 2020	\$67.26
PO-20-693	Ruben Garcia	Travel Reimbursement - SQL Saturday 2020 - Ft Lauderdale, FL 02/22/2020	\$31.05
PO-20-694	Mercedes Ingram	Travel Reimbursement - CNAP Essentials NonProfits First - WPB, FL 02/18/2020 - 02/20/2020	\$37.95
PO-20-695	Natasha Martinez	Travel Reimbursement - SQL Saturday 2020 - Ft Lauderdale, FL 02/22/2020	\$69.58
PO-20-696	American Express - AECPC	Meeting Supplies Celebrate Success 02/26/2020	\$84.66
PO-20-697	Jon Burstein	Mileage - February 2020	\$58.99
PO-20-698	Maria A Peralta	Mileage - February 2020	\$100.81
PO-20-699	Publix Super Markets	Meeting Supplies Photovoice 02/25/2020	\$54.88
PO-20-700	Amazon.com	Supplies for Employee Appreciation Event	\$133.18
PO-20-701	American Express - AECPC	Supplies for Employee Appreciation Event	\$36.00
PO-20-702	The Waterman Company	Replacement water filtration cartridges	\$2,670.00
PO-20-703	American Express - AECPC	J Bartosek - Registration - Chamber of Commerce Legislative Update 03/19/2020	\$45.00
PO-20-704	Publix Super Markets	Meeting Supplies Photovoice 02/26/2020	\$48.71
PO-20-705	American Express - AECPC	Meeting Supplies Celebrate Success 02/26/2020	\$283.50
PO-20-706	American Express - AECPC	M Roedel - Apple Developer Program Licensure Fee/Membership - 1 year	\$105.93
PO-20-707	Marsha Guthrie	Mileage - January 2020	\$22.99
PO-20-708	International Public Mgmt Assoc. for HR	Membership Renewal IPMA-HR 2020	\$405.00
PO-20-709	W.B. Mason	Office Supplies	\$711.72
PO-20-710	Office Depot	Office Supplies	\$73.29
PO-20-711	Eco-Products PBC	Kitchen Supplies	\$1,548.77
PO-20-712	Ron Bazil	Mileage - February 2020	\$34.90
PO-20-713	Publix Super Markets	Meeting Supplies Photovoice 02/28/2020	\$5.18
PO-20-714	American Express - AECPC	Dry Erase Name Tents - Learning Center	\$87.60
PO-20-715	Amazon.com	Office Supplies	\$35.98
PO-20-716	Andree Brown	Mileage - February 2020	\$15.52
PO-20-717	American Express - AECPC	Employment Verification - Staff Accountant with Equifax	\$41.95
PO-20-718	American Express - AECPC	Gift Cards PhotoVoice Sessions	\$450.00
PO-20-719	Cady Sandler	Mileage - February 2020	\$283.33
PO-20-720	American Express - AECPC	CSC Green Belt awards	\$50.00
PO-20-721	Charles Palo	Mileage - February 2020	\$71.18
PO-20-722	American Express - AECPC	Constant Contact Annual Subscription	\$1,638.00
PO-20-723	W.B. Mason	Office Supplies	\$214.99
PO-20-724	American Express - AECPC	Annual Doodle subscription - 10 users	\$359.00
PO-20-725	Amazon.com	Office Supplies	\$414.64
PO-20-726	Audra Agramonte	Mileage - February and March 2020	\$89.51
PO-20-727	American Express - AECPC	Nurse-Family Partnership 2020 Graduation - Room Rental Deposit	\$100.00
PO-20-728	Natasha Martinez	Mileage - February 2020	\$70.73
PO-20-729	Debra Gotlib	Travel Reimbursement - FCC Legislative Meeting - Tallahassee, FL 11/03/2019 - 11/05/2019	\$100.00
PO-20-730	Debra Gotlib	Travel Reimbursement - FL Bar Sunshine Training - Orlando, FL 02/27/2020 - 02/28/2020	\$128.05
PO-20-732	Environmental Systems Research Institute	ArcGIS Support Renewal	\$700.00
PO-20-733	Michelle Gross	Mileage - February 2020	\$70.14
PO-20-734	American Express - AECPC	Domain Renewal Forwarding .us .info domains 02/15/2020 - 02/14/2023	\$323.88
PO-20-735	American Express - AECPC	Duplicate charge to be refunded from SoFL Science Center - Stroller Daze	\$100.00
PO-20-736	American Express - AECPC	Annual Dues Institute of Real Estate Management	\$930.00
PO-20-737	American Express - AECPC	Annual Dues Commercial Investment Member	\$900.00
PO-20-738	Carbonite Inc	Carbonite Software maintenance Support	\$4,116.00
PO-20-739	Elizabeth Clark	Mileage - February 2020	\$40.31
PO-20-740	Urban League of PBC	Riviera Beach Neighbor Fest	\$250.00
PO-20-742	American Express - AECPC	Office Supplies	\$36.90
PO-20-743	Publix Super Markets	Meeting Supplies Star Achievement Level 2 Module 1 - 11 participants 03/05/2020	\$28.14
PO-20-744	Amazon.com	Office Supplies	\$110.86
PO-20-745	Paulina Rudzinska	Mileage - March 2020	\$41.52
PO-20-746	American Express - AECPC	L Williams-Taylor - Travel Expenses - Leadership FL Cornerstone Class 38 - Tallahassee, FL 03/10/2020 - 03/12/2020	\$750.00
PO-20-747	Palm Healthcare Foundation	Planning/exploration potential future community based participatory action research (CBPAR)	\$32,500.00
PO-20-748	Elizabeth Cayson	Mileage - February 2020	\$120.92
PO-20-749	American Express - AECPC	Office Dynamics International Workbooks Star Achievers Training	\$1,218.70
PO-20-750	Andres R Torrens	HB Scholarship Mental Health Clinical Supervision of Liney Velez	\$750.00
PO-20-751	Florida Philanthropic Network	Funds to promote Census completion	\$50,000.00
PO-20-752	Dalecia Marujisha Parks	HB Scholarship Mental Health	\$79.00
PO-20-753	John Bartosek	Mileage - February 2020	\$8.98
PO-20-754	Amazon.com	Office Supplies	\$249.54
PO-20-755	Amazon.com	Office Supplies	\$25.98
PO-20-756	Office Depot	Office Supplies	\$267.99
PO-20-757	Publix Super Markets	Meeting Supplies Photovoice 03/09/2020	\$55.76
PO-20-758	American Express - AECPC	Standing Desk	\$199.00
PO-20-759	Christina Hallyburton	Mileage - February 2020	\$47.09
PO-20-760	KarBel Multimedia	Graphic design services new CSC data tri-fold brochure	\$950.00
PO-20-761	American Express - AECPC	Meeting Supplies - Audit Services RFP 03/10/2020	\$86.93
PO-20-762	Clear Copy	Business Cards C Potter & J Diaz	\$90.00

*** Pending Council Approval

PO-20-763	SHI International Corp.	Microsoft Enterprise Agreement (O365, Security, Windows)	\$42,513.50
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AGENDA ITEM SUMMARY
March 26, 2020 Council Meeting

AGENDA ITEM: 5B(2)

TITLE: Resolution # 20-006 Authorizing an Agreement with Microsoft and SHI International Corp

CSC STAFF: Robert Kurimski, Chief Technology Officer
Christopher Jacob, Director of Information Technology

SUMMARY:

The Children's Services Council of Palm Beach County has been using the Microsoft Office 365 suite of services for hosted email and Office since 2014 with great benefits from leveraging the "cloud." Since we migrated, we reduced the number of servers onsite and the amount of storage required to maintain our environment as well as realized all the DR (disaster recovery) benefits embedded in this platform.

Over the years, Microsoft has continued to add features and functionality to our subscription that are constantly enhancing our infrastructure. This has added value to utilizing their hosted environment and additionally provides CSC with the latest features offered as they are rolled out. We have also implemented Microsoft's advanced threat protection and security features that are included in our subscription which are crucial with cyber security being so important.

With every renewal term, we assess all avenues of procurement to ensure we are getting the best possible pricing on our Microsoft licensing. Based on our assessment this term, the most cost effective method of renewal is to utilize the State of Florida's Enterprise Agreement which is the same procurement channel we used last contract period. To utilize this agreement, Microsoft requires CSC to sign a 3-year term through SHI International Corp which allows us to purchase our Microsoft licensing under the State's master agreement. Because of this assessment, we recommend that CSC enter into an agreement with Microsoft and SHI International Corp to procure licensing through SHI International Corp under the State of Florida's Enterprise Agreement (EA) – 70048745.

FISCAL IMPACT:

The total cost of funding this item is \$42,513.50 for the first year in which \$21,256.75 is funded through FY 2019-20, and up to \$129,000 total (for all three years) through the duration of the contract term ending 3/31/2023. The funds to support this agenda item are budgeted in the Information Management strategy budget in the Computer Maintenance and Support line item, for FY 2019-20. Future years will be subject to the Council's annual budget and TRIM approval process.

RECOMMENDATION:

I recommend the Council approve Resolution #20-006, authorizing the Chief Executive Officer to execute an agreement with Microsoft and SHI International Corp. to procure Microsoft licensing, effective April 1, 2020 through March 31, 2023, in the amount of \$42,513.50 for the first year and up to \$129,000 total for all three years, subject to the Council's annual budget and TRIM approval process.

RESOLUTION #20-006

RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY AUTHORIZING ENTERING INTO AN AGREEMENT WITH MICROSOFT AND SHI INTERNATIONAL CORP

WHEREAS, the Children's Services Council of Palm Beach County has been using the Microsoft Office 365 suite of services for hosted email and Office since 2014 with great benefits from leveraging the "cloud"; and

WHEREAS, since we migrated, we reduced the number of servers onsite and the amount of storage required to maintain our environment as well as realized all the DR (disaster recovery) benefits embedded in this platform; and

WHEREAS, over the years, Microsoft has continued to add features and functionality to our subscription that is constantly enhancing our infrastructure and this has added value to utilizing their hosted environment and additionally provides CSC with the latest features offered as they are rolled out; and

WHEREAS, we have also implemented Microsoft's advanced threat protection and security features that are included in our subscription which are crucial with cyber security being so important; and

WHEREAS, with every renewal term, we assess all avenues of procurement to ensure we are getting the best possible pricing on our Microsoft licensing and based on our assessment this term, the most cost effective method of renewal is to utilize the State of Florida's Enterprise Agreement which is the same procurement channel we used last contract period; and

WHEREAS, to utilize this agreement, Microsoft requires CSC to sign a 3-year term through SHI International Corp which allows us to purchase our Microsoft licensing under the State's master agreement; and

WHEREAS, because of this assessment, staff recommends that CSC enter into an agreement with Microsoft and SHI International Corp to procure licensing through SHI International Corp under the State of Florida's Enterprise Agreement (EA) – 70048745

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Council approves this resolution authorizing the Chief Executive Officer to execute an agreement with Microsoft and SHI International Corp. to procure Microsoft licensing, effective April 1, 2020 through March 31, 2023, in the amount of \$42,513.50 for the period April 1, 2020 to March 31, 2021 and up to \$129,000 total for all three years, subject to the Council's annual budget and TRIM approval process.

The foregoing Resolution was offered by Council Member _____
who moved its adoption. The motion was seconded by Council Member
_____ and upon being put to a vote, the vote was as follows:

Thomas Bean
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Kathleen J. Kroll
Melissa McKinlay
Dennis Miles
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 26th day of March, 2020.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

CHILDREN'S SERVICES COUNCIL
OF PALM BEACH COUNTY

BY: _____
Debra E. Gotlib
Attorney for Children's Services Council
of Palm Beach County

BY: _____
Thomas Bean, Chairman

BY: _____
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

AGENDA ITEM SUMMARY
March 26, 2020 Council Meeting

AGENDA ITEM: 6A(1)
TITLE: Resolution #20-007 Authorizing the use of Contingency Fund for COVID-19

CSC STAFF: Tanya Palmer, Chief of Program; Randy Palo, Director of Community Planning and Development

SUMMARY:

Each year CSC budgets \$500,000 in a Contingency Fund line item to be used in case of emergencies. This year, based on needs from the coronavirus – COVID-19, staff is recommending the use of these dollars. Our recommendation is to fund basic needs for the children and families being served by our current providers, as well as, fund applications received via the Coronavirus (COVID-19) Relief & Recovery process. Funders throughout Palm Beach County have joined to establish a coordinated Coronavirus (COVID-19) Relief & Recovery application process. The following funders are currently working together to review applications:

- Allegany Franciscan Ministries
- Children’s Services Council of Palm Beach County
- Community Foundation for Palm Beach and Martin Counties
- Jewish Federation of Palm Beach County
- Lost Tree Foundation
- Quantum Foundation
- United Way of Palm Beach County

The current funding priorities include:

- Emergency food, shelter and other basic needs
- Expansion of service capacity related to increased demand for direct services
- Access to health care services for uninsured and underinsured clients
- Technology and other resources to allow your organization to continue to provide services
- Reimbursement of lost revenue

Based on feedback from Council members at our March 19th meeting, the areas CSC will consider funding through the Coronavirus (COVID-19) Relief & Recovery application process include: (1) Food (2) other basic needs (though not shelter); and (3) direct services to children and families. After discussion with members, there was not consensus to fund shelter, health care, technology, or reimbursement for lost revenue at this time.

Staff is recommending prioritizing CSC funding to first go to CSC funded agencies, then Great Ideas Initiative Recipients (current and past), and lastly, other child/family serving nonprofit organizations.

FISCAL IMPACT:

The total cost of funding this agenda item for FY 2019/20 will not exceed \$500,000. Funds to support this agenda item are budgeted in the Contingency fund line item.

RECOMMENDATION:

I recommend the Council approve Resolution 20-007 authorizing the Chief Executive Officer to provide funding to providers in the areas of (1) Food (2) other basic needs (though not shelter); and (3) direct services to children and families.

RESOLUTION #20-007

RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY AUTHORIZING THE USE OF CONTINGENCY FUNDS FOR COVID-19

WHEREAS, each year CSC budgets \$500,000 in a Contingency Fund line item to be used in case of emergency; and

WHEREAS, this year, based on needs from the Coronavirus – COVID-19, staff is recommending the use of these dollars; and

WHEREAS, staff's recommendation is to fund basic needs for the children and families being served by our current providers, as well as, fund applications received via the Coronavirus (COVID-19) Relief & Recovery process; and

WHEREAS, funders throughout Palm Beach County have joined to establish a coordinated Coronavirus (COVID-19) Relief & Recovery application process; and

WHEREAS, based on feedback from Council members at a meeting on March 19, 2020 the areas CSC will consider additional funding for our providers and through the Coronavirus (COVID-19) Relief & Recovery application process include: (1) Food (2) other basic needs (though not shelter); and (3) direct services to children and families. After discussion with members, there was not consensus to fund shelter, health care, technology, or reimbursement for lost revenue at this time; and

WHEREAS, staff is recommending prioritizing CSC funding to first go to CSC funded agencies, then Great Ideas Initiative Recipients (current and past), and lastly, other child/family serving nonprofit organizations

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Council approves this resolution authorizing the Chief Executive Officer to use Contingency funds for providers to support basic needs for families, and funding through the Coronavirus (COVID-19) Relief and Recovery in the areas of (1) food, (2) other basic needs (though not shelter); and (3) direct services to children and families in an amount not to exceed \$500,000.

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

Thomas Bean
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Kathleen J. Kroll
Melissa McKinlay
Dennis Miles
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 26th day of March, 2020.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

CHILDREN'S SERVICES COUNCIL
OF PALM BEACH COUNTY

BY: _____
Debra E. Gotlib
Attorney for Children's Services Council
of Palm Beach County

BY: _____
Thomas Bean, Chairman

BY: _____
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

AGENDA ITEM SUMMARY
March 26, 2020 Council Meeting

AGENDA ITEM: 6A(2)

TITLE: Resolution #20-008 Authorizing Continuing Payment to our Providers

CSC STAFF: Tanya Palmer, Chief of Program

SUMMARY:

The coronavirus, COVID-19, has and will continue to impact our providers and their ability to deliver the services/programs that we contracted with them to provide. CSC staff has been in contact with providers to determine how they are doing and to determine the status of program delivery. Most of our providers are either delivering services in an alternate form (virtually) or have redeployed their staff to deliver vital services now needed within our community. Our staff will continue to work with providers on any needed flexibility relative to deliverables and performance measures.

For those providers with direct contracts with CSC who are unable to deliver services and/or unable to be re-deployed to provide other needed supports that would benefit children and families, CSC will continue to provide funding consistent with contracts and commensurate with past reimbursement experience to ensure that they are able to maintain their staff so that infrastructure is available once we are back to a normal operating environment. Staff's recommendation is based on feedback from the March 19, 2020 Council meeting to make this commitment to our providers until May 31st, 2020. This timeframe would include approximately 30 days for transition of staff if the Council decides at our April Council meeting to cease funding of any programs. As it relates to funding child care providers (early care and education and school-age providers), we will follow the lead of the State in working with the Early Learning Coalition to continue to provide reimbursement through March 31st 2020, with additional recommendations to be brought forward at the April Council meeting. This will allow staff additional time to understand the current child care landscape.

FISCAL IMPACT:

None

RECOMMENDATION:

I recommend the Council approve Resolution #20-008 authorizing the Chief Executive Officer to continue to provide payments to our funded providers with direct contracts with CSC up until May 31, 2020 and that we follow the lead of the State in working with the Early Learning Coalition to continue to provide reimbursement through March 31, 2020.

RESOLUTION #20-008

RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY AUTHORIZING CONTINUING PAYMENT TO CSC SERVICE PROVIDERS and CHILD CARE PROVIDERS

WHEREAS, the Coronavirus (COVID-19), has and will continue to impact our providers and their ability to deliver the services/programs that we contracted with them to provide; and

WHEREAS, CSC staff has been in contact with providers to determine how they are doing and to determine the status of program delivery; and

WHEREAS, Most CSC providers are either delivering services in an alternate form (virtually) or have redeployed their staff to deliver vital services now needed within our community; and

WHEREAS, for those providers with direct contracts with CSC who are unable to deliver services and/or unable to be re-deployed to provide other needed supports that would benefit children and families, CSC will continue to provide funding consistent with contracts and commensurate with past reimbursement experience to ensure that they are able to maintain their staff so that infrastructure is available once we are back to a normal operating environment;

WHEREAS staff recommends, based on feedback from the Council meeting on March 19, 2020, a commitment to our direct contract providers until May 31, 2020.

WHEREAS, as it relates to funding for child care providers (early care and education and school-age providers), we will follow the lead of the State in working with the Early Learning Coalition to continue to keep these providers funded until they can operate under normal circumstances; and

WHEREAS, staff's recommendation based on feedback from Council meeting on March 19, 2020 is to make this commitment to child care providers until March 31, 2020, with additional recommendations to be presented at the next Council meeting; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Council approves this resolution authorizing the Chief Executive Officer to continue to provide payments to our funded providers with direct contracts with CSC until May 31st, 2020 and that CSC follow the State's lead in working with the Early Learning Coalition to continue to provide reimbursement to child care providers through March 31, 2020.

The foregoing Resolution was offered by Council Member _____ who moved its adoption. The motion was seconded by Council Member _____ and upon being put to a vote, the vote was as follows:

Thomas Bean
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Kathleen J. Kroll
Melissa McKinlay
Dennis Miles
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 26th day of March, 2020.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY

CHILDREN'S SERVICES COUNCIL
OF PALM BEACH COUNTY

BY: _____
Debra E. Gotlib
Attorney for Children's Services Council
of Palm Beach County

BY: _____
Thomas Bean, Chairman

BY: _____
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer

CEO Report

March 26, 2020

Chief Executive Officer Report

Program Updates

Client Counts, Fiscal Year 2018-2019

Examination of client counts is one of the multiple ways we examine the reach of our services and investments annually. CSC-funded programs touched the lives of over 47,000 children in the past fiscal year.

6,299 children between the ages of 0-18 were members of BRIDGES, 10 community hubs located in vulnerable areas. 18,047 children and families received individualized services to address their needs through our Healthy Beginnings system of care. No new programs were added to Healthy Beginnings; modest increases from last year reflect increased referrals and engagement. Over 27,500 children had access to Early Care & Education, afterschool, and summer camps through CSC scholarships and match funding.

Our investments in quality child care resulted in 35,192 children served by child care providers who made a commitment to provide high quality environments. More than 16,463 were served in Early Care & Education sites through Strong Minds, with the majority of children, 65%, receiving access to these quality programs through CSC scholarships and match funding. 18,729 students were served in quality afterschool sites through QIS.

Although the racial and ethnic composition of clients in each system has remained stable over the past two years, there are some differences across systems. For race, Black clients are the largest category for both Afterschool/Education and BRIDGES. In Healthy Beginnings, White clients are the largest category, with a slightly lower percentage of Black clients. Regarding ethnicity, African American clients are the highest category for both Afterschool/Education and BRIDGES, and Hispanic is the largest category for Healthy Beginnings.

Specifically, in Afterschool and Early Education:

- For race
 - 64% of children are Black
 - 26% White
 - 10% Other
- For ethnicity
 - 50% of children are African American
 - 27% Hispanic
 - 14% Haitian
 - 7% Caucasian
 - 3% Other

In BRIDGES:

- For race
 - 64% of children are Black
 - 22% White
 - 15% Other
- For ethnicity
 - 43% of children are African American
 - 24% Hispanic
 - 21% Haitian
 - 11% Other
 - 1% Caucasian

For Healthy Beginnings:

- For race
 - 48% of children are White
 - 42% Black
 - 10% Other
- For ethnicity
 - 39% of children are Hispanic
 - 24% African American
 - 17% Haitian
 - 15% Caucasian
 - 6% Other

For the early childhood system of care as a whole:

- For race
 - 54% of children are Black
 - 35% White
 - 11% Other
- For ethnicity
 - 39% of children are African American
 - 32% Hispanic
 - 15% Haitian
 - 10% Caucasian
 - 5% Other

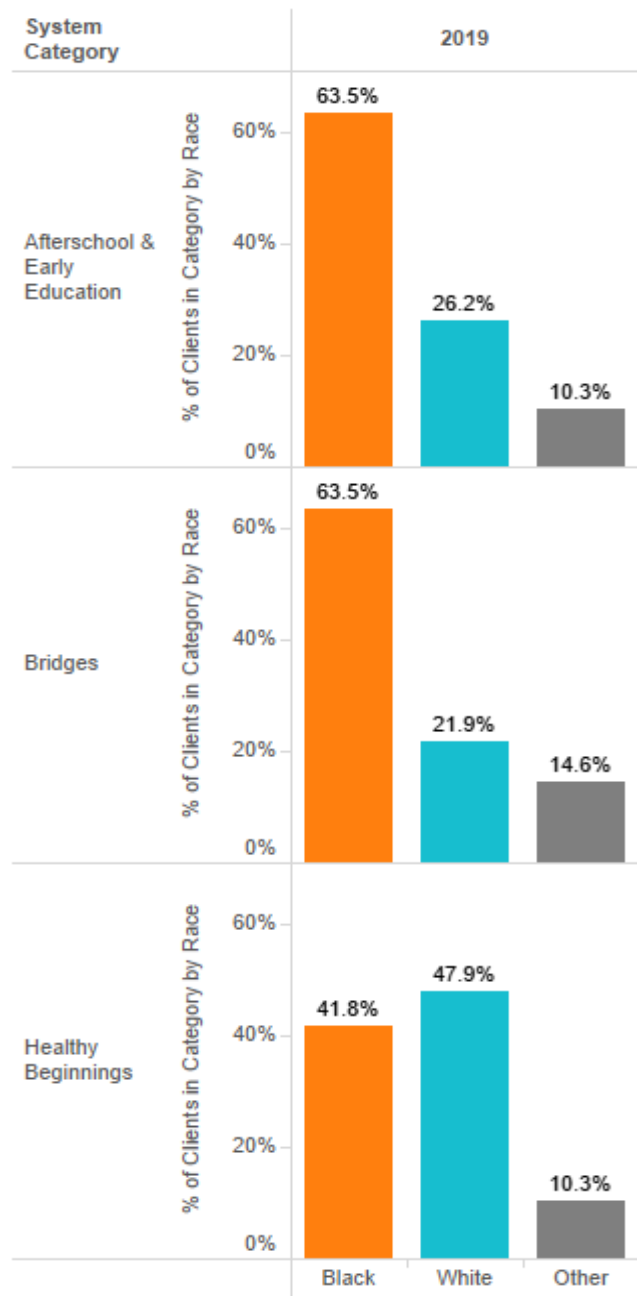
CSC's focus continues to be prenatal care and early childhood, with 64% of clients falling in this age range, compared to 70% in 2017-2018.

**Totals may not always equal 100% due to rounding*

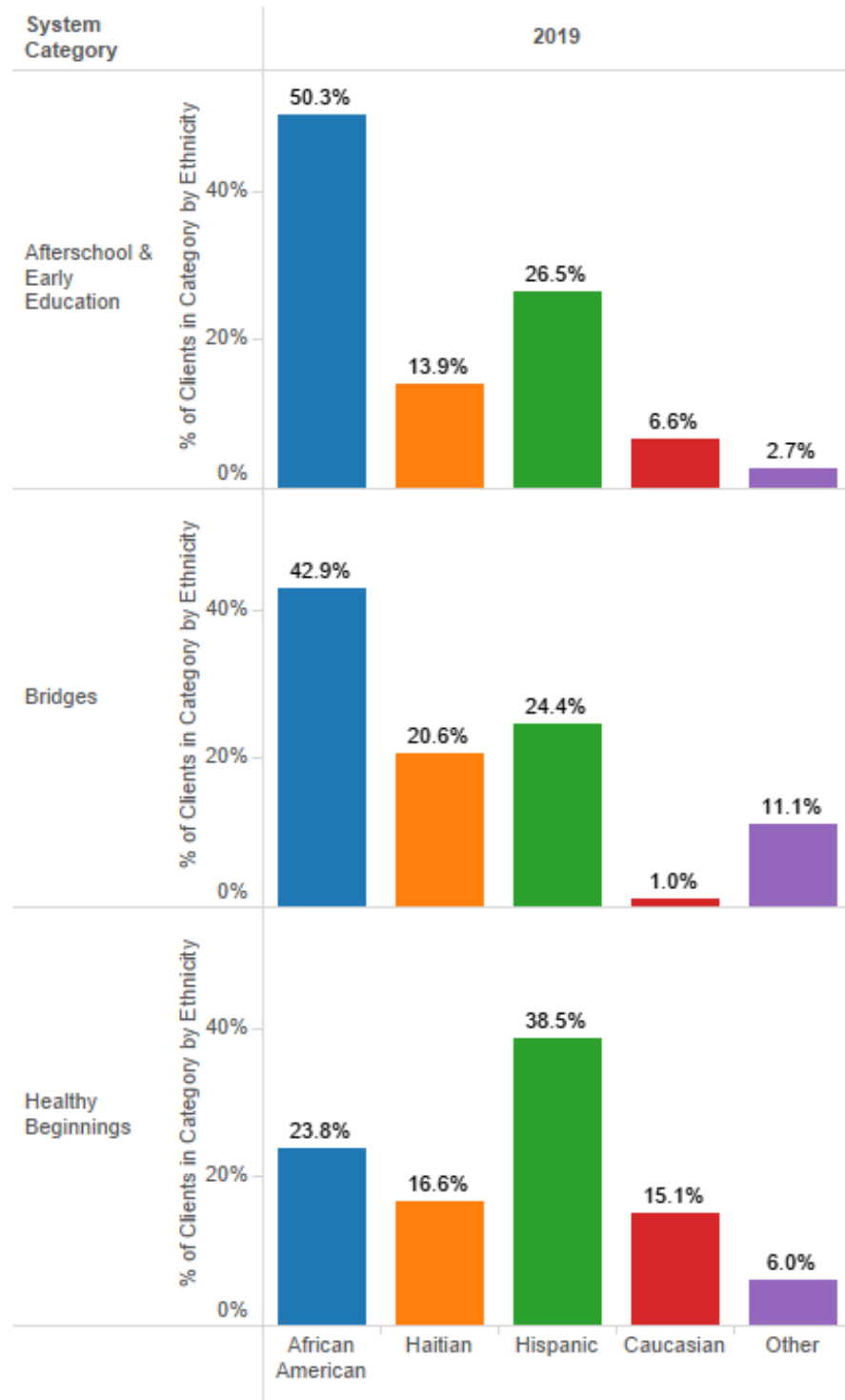
Duplicated Count						
Children's Services Council: Aggregate Count of Services (Duplicated Clients) for Fiscal Year 18-19						
Age Group	Bridges	Healthy Beginnings	Scholarship, Match Funding, After School & Summer Camp	Strong Minds and QIS	Other Programs	Total by Age
0 to 5	2,982	23,291	17,090	17,353	473	61,189
6 to 8	1,266	707	4,796	3,901	164	10,834
9 to 18	2,051	1,144	4,153	3,203	736	11,287
19 and Older		2			61	63
5-14			3,642	10,735		14,377
Universal					57,455	57,455
TOTAL	6,299	25,144	29,681	35,192	58,889	155,205

Unduplicated Count							
Children's Services Council: Unduplicated Client Counts for Fiscal Year 18-19							
Age Group	Bridges	Healthy Beginnings	Scholarship, Match Funding and After School & Summer Camp			Total by Age	Unduplicated Total by Age
0 to 5	2,982	16,198	15,370			34,550	30,712
6 to 8	1,266	704	4,559			6,529	5,969
9 to 18	2,051	1,143	4,152			7,346	6,849
19 and Older		2				2	2
5-14			3,642			3,642	3,642
TOTAL	6,299	18,047	27,723			52,069	47,064

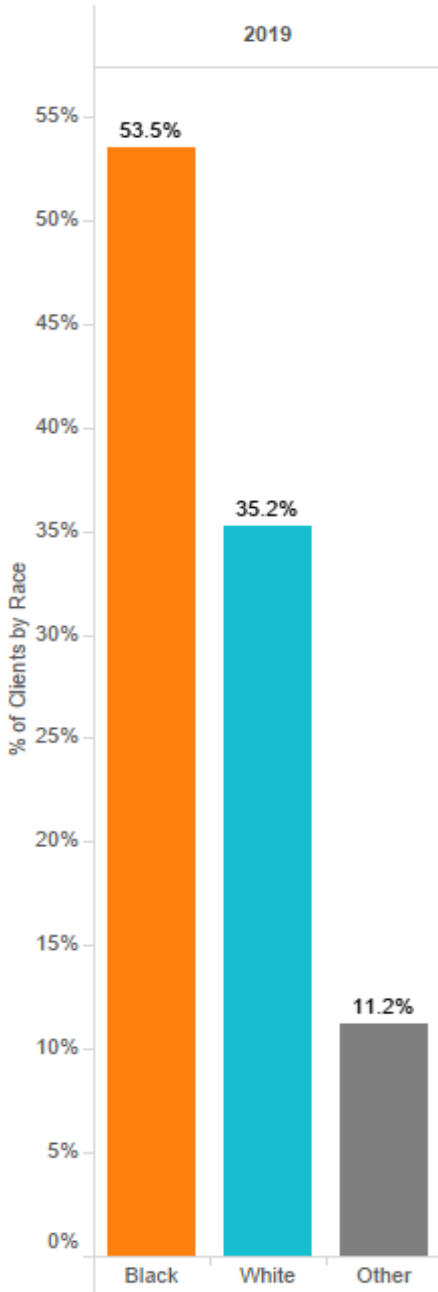
Client Counts by Race & System Category



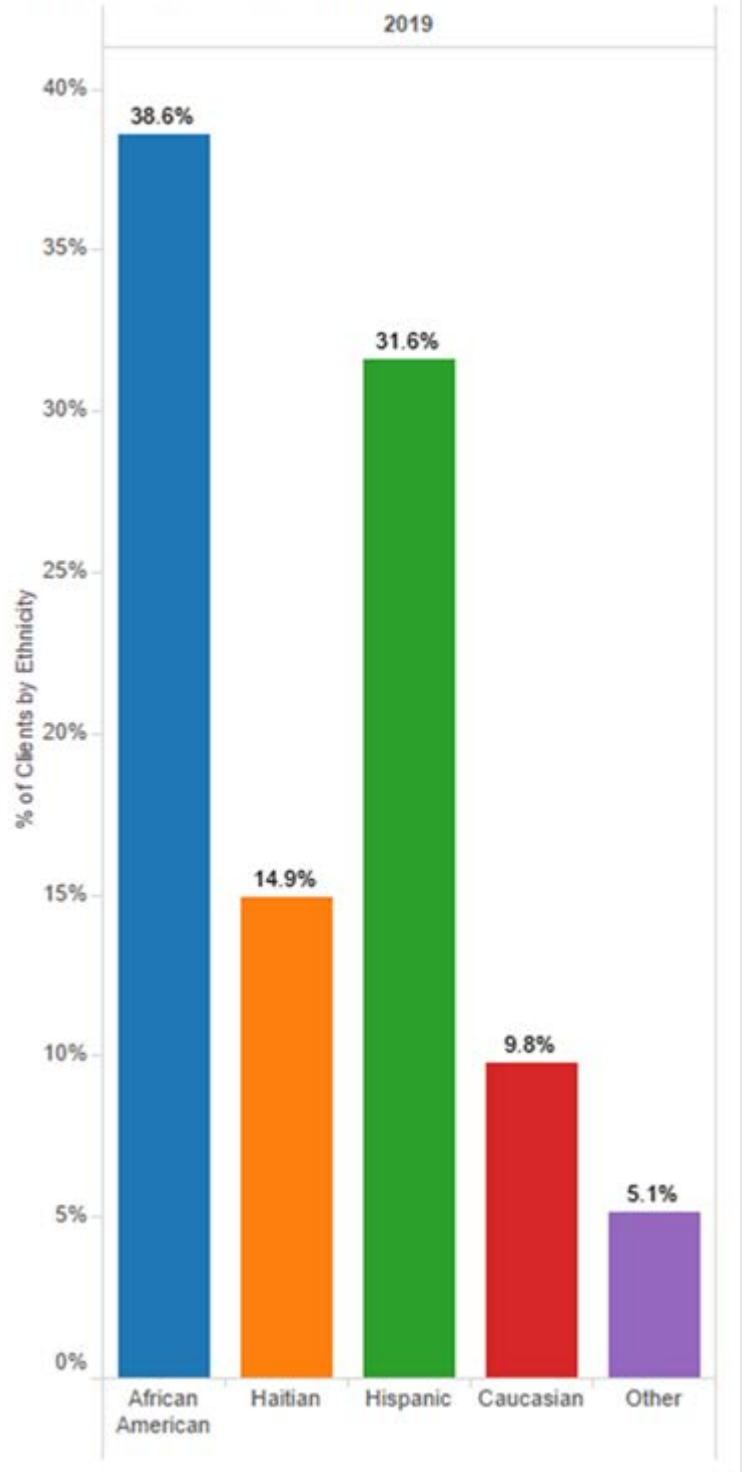
Client Counts by Ethnicity & System Category



Client Counts by Race



Client Counts by Ethnicity



2019 Great Ideas Initiative Highlight

In 2016, CSC launched the Great Ideas Initiative to acknowledge and support nonprofits in the community doing great work to help youth grow up healthy, safe and strong. In 2019, CSC issued its fourth year of funding for GII to organizations with annual operating budget of less than \$1 million. Sixteen organizations were awarded up to \$35,000 each, for a total of \$489,008.92 in funding. **Rico's Scholarship Foundation** is one of the 16 awardees.



In 2014, Andrew C. Joseph Sr. & Andrew C. Joseph Jr. founded Rico's Scholarship Foundation Inc. as a non-profit organization serving high school students and their families. Rico provides programs, services and resources to students, particularly athletes, to graduate from High School and academically qualify for, apply to, be accepted and earn their degree from College. The areas of focus include High School/College Readiness, Academic Achievement, Increased Attendance/Graduation Rates, SAT/ACT Prep, Mentoring, Financial Literacy, Scholarships, FASFA Prep, Parent Engagement, and Athletic

Enhancement Training. Programming aligns with Palm Beach County School District, Birth to 22, My Brother's Keeper, Achieve PBC & more.



Students enter the program at any time during their High School years and transition to the group mentoring during their senior year. During 2018-2019, the program served over 250 children throughout Palm Beach County. As a result of the GII funding, the in-school, 8-week program at Inlet Grove High School has increased from 14 students in 2019 to 23 students so far in 2020. This year's class consists of 70% Seniors, 20% Juniors and 10% Freshmen and Sophomores. The program is proud to share that 100% of past participants have successfully graduated from high school. Through a partnership with another GII awardee, the program is proud to

now offer Mindfulness Test Prep for student participants.

Community-Driven Innovation (CDI) Services Request for Proposal

The Strategy Review and Allocation Analysis (SRAA) guides the areas of investments CSC makes in our efforts to achieve child outcomes and reduce disparities. At the 2018 Planning Session, the Council endorsed the recommendations from the most recently completed SRAA, which identified new strategies in the areas of inclusion of community residents and families in decision-making, improving family opportunities for family choice by designing funding processes for community based initiatives, increasing availability of informal opportunities for social support and stress management, and promoting the involvement of all important adults/caregivers in the lives of children.

As we continue our efforts to implement the recommendations from the SRAA, CSC will be releasing a Request for Proposal (RFP) for Community-Driven Innovation (CDI) in March 2020. Through this RFP, CSC is seeking to:

- Expand the range of services to enhance our Healthy Beginnings System of Care. Currently, Healthy Beginnings offers many evidence-based, longer term or high commitment programs and services. While there is a great deal of research and data on evidence-based, or

formalized, models and their success, we recognize that families have a diverse set of needs, interests, and availability to participate in services. By offering more flexible and innovative options, and increasing family choice, staff anticipates engaging more families.

- Support community organizations to use creative processes leading to more effective, equitable and sustainable solutions to community challenges. We are encouraging community organizations to drive the process. By proposing the services they believe their community needs, we anticipate services will more closely reflect the goals and values of those communities.

Programs must support families raising young children birth to five (0-5) in promoting their children's optimal development so that ultimately children enter kindergarten thriving and ready to learn.

Programs and services are being sought in three general focus areas:

1. Supporting Caregiver Success through Pairing with Another Adult - We are seeking innovative ways to help parents, and in turn families, achieve greater success, overall wellness, and resiliency through a connection with another supportive adult.
2. Supporting All Child Caregiver's Unique Needs - Each family is unique. While Healthy Beginnings has many programs that support mothers as well as the "traditional" parental structure, we recognize that we are also in need of services that have targeted ways in which they successfully market to, serve, and support all types of parental, caregiver, and family structures. In order to address this gap in our community, we are seeking programs and models that specifically address and support child-caregiving for ALL important adults.
3. Supporting Wellness and Social Emotional Health - We are seeking more flexible and accessible ways to support the social emotional wellness and behavioral health of young children and their families.

Successful proposals will be awarded an initial planning agreement for July-September 2020, with program implementation to begin October 1, 2020. Program contracts will be for a one-year period and may be renewed for two (2) additional one (1) year terms. The annual cost of an individual program will not exceed \$50,000. Total funding to support the first cohort of providers in the CDI RFP will be \$300,000 and we anticipate funding 6 to 8 awardees.

Communications Update

Outreach Update: Families and School District



The School District Welcome Center welcomes families of new K-12 students whose first language is not English or who were born or attended school outside the U.S. The goal of the Center is to support these students and their families by facilitating a smooth transition to Palm Beach County Schools. The Center provides help with the registration process and ensures students are enrolled in their zoned school. During their visit, families are provided with interpretations, evaluations of schools transcripts, advising of students, and free Immunizations, etc. CSC Communications team reached out to Javier Ortolaza, Guidance Services Specialist at the Welcome Center, to connect new families with our EveryParent apps and website. The EveryParentPBC.org website allows translation to French, Haitian-Creole, Portuguese and Spanish.

Collaboration included CSC participation in Family Engagement Nights at several elementary schools; attendance at Immunizations Days; providing 20 packets of CSC information to give to social workers, counselors and Mayan translators who work at the Welcome Center; and the addition of CSC and EveryParent links to the Welcome Center website.

■ Family Engagement Nights:

- December 4, 2019, Sandpiper Elementary, Boca Raton: 40-50 families attended, mostly Brazilian. School District staff were available to translate information for families at our table.
- February 19, 2020, Northboro Elementary, West Palm Beach: Approximately 200 families attended, mostly Hispanic and non-English speakers. We invited HMHB and HomeSafe to join us to engage families with our Entry Agencies.

■ Immunizations Days:

- CSC received a resource table, and the Department of Health Immunization Van provided free immunizations to students who need vaccines in order to stay in school or new students entering into school system. Approximately 50 families attended the last two Immunization Days. Communications team members promoted the immunizations flyers through social media before and during the events.
- Immunization Days were February 4, 18 and 25.

Outreach Update: Families and Hispanic Ministers Association



CSC hosted a presentation and resource fair on March 7 with the Association of Hispanic Ministers of Palm Beach County, which represents about 400 churches and more than 800 ministers. Representatives from the Early Learning Coalition and our Entry Agencies, Healthy Mothers Healthy Babies and HomeSafe, joined CSC Communications Specialist Liz Cayson at the event.

Association President and Pastor Luis Discua conveyed CSC's offer to provide an in-depth presentation for the entire association and said he supported the event to help churches become familiar with CSC and local resources available.

Following presentations in Spanish by Cayson, Elsira Bravo of HMHB, Natalia Viena with HomeSafe, and Ysis Figueroa from ELC, the Q&A session included information about resources, confidentiality and safety concerns regarding immigration status.

Sam Roman, a minister and representative from PBSO, advised the ministers that that CSC is a well-established, reputable and trusted organization. He encouraged families to take advantage of resources offered and not to be afraid of seeking assistance, especially if families need services. After the program, the ministers and families present visited each resource table, asked questions, and took materials.

More than 50 people attended the event. With a well-engaged audience, the event was extended 90 minutes beyond the scheduled close to allow more questions and discussion. The event took place at the Ministerios Ebenezer Casas de Jesus Church in West Palm Beach.

Save the Date: A Book for EveryChild

The annual "Book for EveryChild" media event for 2020 is scheduled at Gove Elementary in Belle Glade at 9:30 a.m. Thursday, May 21. Council Members are invited to attend and will have the opportunity to read to children at the school. The books go to every child Pre-K through 5th grade in every Palm Beach County School District elementary school and public charter school. This is the ninth distribution event since September 2013 and has resulted in CSC providing more than 900,000 books to boost summer reading.

Events

Join us for the 3rd Annual Birth to 22 Business Breakfast!



“Birth to 22: United for Brighter Futures” is the premier Alliance leading the healthy growth, development and education of Palm Beach County children and youth, prenatal through adulthood, so that they can graduate from high school and succeed in life. The Alliance aligns community business needs, existing coalitions and organizations that serve youth, and our young people.

Follow-up from Council Meeting

During our last Council meeting, there was a request to see the SEL assessments that were administered to children as part of Prime Time’s Evidence of Positive Impact on Afterschool and Summer Programs in Palm Beach County. These are included in the pages that follow.