

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

February 23, 2023 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33426

MINUTES

Present (in person):

Alexandria Ayala
Thomas Bean
Elisa Cramer
Kathleen Kroll
Jose Luis Rodriguez
Tom Weber

Excused

Sara Baxter, Mike Burke, Vincent Goodman

1. Call to Order

Chair Bean called the meeting to order at 4:30 pm.

- A. Invocation - Led by Tom Weber
- B. Pledge of Allegiance
- C. Presentations

- 1. Summer Camps – Nehemie Noel, Program Officer; Valerie Messineo, Senior Program Specialist, Youth Services Department; Geeta Loach-Jacobson, Director of Outreach and Community Programming, Youth Services Department.

2. Minutes

- A. January 26, 2023 Council Meeting Minutes

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A motion by Ayala/Kroll to approve the Minutes of the January 26, 2023 Council Meeting as presented, was approved by unanimous vote.

3. Public Comment – Agenda Items

There were no public comments.

4. Council Committees:

- **Human Resources Committee**
 - **The Human Resources Committee met on Thursday, January 26 and recommended approval of the following items:**
 - Annual Performance Review of the Chief Executive Officer

A motion by Weber/Cramer to approve the item listed above as presented was approved by unanimous vote.

- o CEO/Council Employment Agreement

A motion by Weber/Cramer to approve Resolution #23-004 and the CEO/Council Employment Agreement, as presented, was approved by unanimous vote.

- **Finance Committee**

- o **The Finance Committee met today. The committee reviewed and approved the following items:**

- Minutes from the January 26, 2023 Finance Committee Meeting
- Financial Statements for the period ending January 31, 2023

A motion by Ayala/Cramer to approve the items listed above as presented was approved by unanimous vote.

The committee also reviewed the following, with no action required:

- Monthly Investment Report as of January 31, 2023
- Budget Assumptions for Fiscal Year 2023-2024

5. Consent Agenda

1. Additions, Deletions, Substitutions - None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

A motion by Cramer/Kroll to approve the Consent Agenda, including the Warrants List and Walk-In Warrants List as presented, was approved by unanimous vote.

- A. Program – N/A
- B. Business

1. Resolution #23-003 Entering into an Agreement with SHI International Corp to Renew the Microsoft Enterprise Agreement under the Sourcewell Contract Number 081419-SHI **2**

Recommendation: I recommend the Council approve Resolution #23-003, authorizing the Chief Executive Officer to execute an agreement with SHI International Corp. under the Sourcewell cooperative agreement contract #081419-SHI to renew our Microsoft Enterprise agreement, effective April 1, 2023 through March 31, 2026, in an amount not to exceed \$140,000 total, for all three years, subject to the Council’s annual budget and TRIM approval process.

2. Warrants List **3**

Recommendation: I recommend approval of the current Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations – N/A

6. Non Consent Agenda

A. Program – N/A

B. Business – N/A

C. Proclamations – N/A

7. Walk-In Items – N/A

8. Annual Election of Officers

The Chair opened nominations for officer elections.

Current Roster:

Chair – Thomas Bean

Vice Chair – Jose Luis Rodriguez

Secretary – Vince Goodman

Council member Tom Weber nominated Thomas Bean as Chair, Jose Luis Rodriguez as Vice Chair and Vince Goodman as Secretary.

A motion by Weber/Ayala to approve the nominations was approved by unanimous vote.

9. Chief Executive Officer's Report

The CEO reviewed highlights from her report.

10. Legal Reports

A. Legislative Update

The General Council provided an overview of pending bills that may impact CSC or families served by CSC.

11. Public Comment – Non Agenda Items

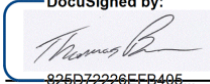
No public comments

12. Council Comments

13. Adjournment

The Council meeting adjourned at 5:20 pm.

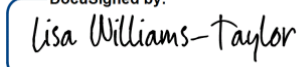
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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer