

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

December 12, 2024 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33426

MINUTES

Present (in person):

Thomas Bean

Karen Brill

Kathleen Kroll

Jose Luis Rodriguez

Robert Shea Tom

Weber

Excused:

Sara Baxter; Mike Burke; Vincent Goodman

1. Call to Order

Chair Bean called the meeting to order at 4:44 pm.

A. Invocation - Led by Tom Weber

B. Pledge of Allegiance

Chair Bean welcomed new Council Member, Karen Brill, Palm Beach County School Board Chair.

C. Presentations - N/A

2. Minutes

A. October 24, 2024 Council Meeting Minutes 2

Recommendation: I recommend the Council approve the Minutes of the October 24, 2024 Council Meeting as presented.

A motion by Weber/Kroll to approve the Minutes of the October 24, 2024 Council Meeting, was approved by unanimous vote.

3. Public Comment – Agenda Items

No public comments.

4. Council Committees:

- **Human Resources Committee – N/A**

• **Finance Committee**

○ **The committee reviewed the following items:**

- Minutes from October 24, 2024 Finance Committee meeting
- Financial Statements as of September 30, 2024
- Financial Statements as of October 31, 2024
- Auditing Services Request for Proposal, Timeline, Criteria and Scoring
- Resolution #24-038 Authorizing the Assignment of the Marcum LLP Auditing Services Contract/Engagement Letter to CBIZ CPAs P.C.

A motion by Rodriguez/Weber to approve the items listed above as presented was approved by unanimous vote.

The committee also discussed the following, with no action required:

- Investment Portfolio Annual Performance
- Monthly Investment Report for the period ending October 31, 2024
- PFM Asset Management LLC Annual Review
- Tentative Finance Committee Dates for 2025

5. Consent Agenda

1. Additions, Deletions, Substitutions - None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

Chair Bean stated that the revised agenda reflects a change in the total allocation for BRIDGES as \$880,504 rather than 880,505. This edit applies to the agenda item and to the Resolution.

A motion by Rodriguez/Weber to approve the Consent Agenda, as revised, including the Warrants List and Walk-In Warrants List, as presented, was approved by unanimous vote.

A. Program

1. Resolution #24-039 Authorizing an Increase in Allocation for Pathways for Prosperity, Inc. Boynton Beach BRIDGES 2

Recommendation: I recommend the Council approve Resolution #24-039 authorizing the Chief Executive Officer to execute an amendment to the BRIDGES agreement with Pathways for Prosperity, Inc. increasing the current allocation of \$829,504 by \$51,000 for a new allocation of \$880,504, effective December 12, 2024.

- 2. Notice of Contract Termination with Palm Beach County Literacy Coalition, Inc. for the FY 24-25 Reach Out and Read Program 3

Recommendation: For informational purposes only; no action required.

B. Business

- 1. Warrants List 6

Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented..

C. Proclamations – N/A

6. Non-Consent Agenda

- A. Program – N/A
- B. Business – N/A
- C. Proclamations – N/A

7. Walk-In Items – N/A

- A. Resolution # 24-040 Authorizing Assignment of Contract from Mutual Mobile, Inc. to Grid Dynamics International, Inc. for Every Parent Apps Maintenance 5

Recommendation: I recommend the Council approve Resolution #24-040 authorizing the Chief Executive Officer to execute any necessary documents for the assignment of the agreement with Mutual Mobile, Inc. to Grid Dynamics International, Inc. for Every Parent App Maintenance, effective January 1, 2025.

A motion by Brill/Kroll to approve Resolution #24-040 as presented was approved by unanimous vote.

8. Chief Executive Officer’s Report

The CEO reviewed highlights from her report.

9. Legal Reports

- A. Reminder – Certificates of Compliance due January 2025
- B. Proposed 2025 Calendar of Council Meetings (in CEO Report)

Recommendation: I recommend the Council approve the 2025 Calendar of Council Meetings and Council Workshops as outlined in the CEO Report.

A motion by Weber/Kroll to approve the 2025 Calendar of Council Meetings as outlined in the CEO Report was approved by unanimous vote.

11. Public Comment – Non-Agenda Items

No public comments.

12. Council Comments

Karen Brill stated that the Communications Update video warmed her heart and that all of our children are differently abled, and it is exciting to be part of this Council and see what we do for all children.

Tom Weber stated that he sat on the Education Foundation Board approximately 15 years ago with Karen Brill and welcomed her to this Council.

13. Adjournment

The Council meeting adjourned at 5:04 pm.

Signed by:



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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer