

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

January 23, 2025 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33426

MINUTES

Present (in person):

Thomas Bean

Karen Brill

Mike Burke

Kathleen Kroll

Jose Luis Rodriguez Robert

Shea

Excused:

Sara Baxter; Tom Weber

1. Call to Order

Chair Bean called the meeting to order at 4:34 pm.

A. Invocation - Led by Chair Bean

B. Pledge of Allegiance

Chair Bean shared words of condolences and presented a recognition plaque to the Goodman Family honoring Vice Goodman's life and 20 years of service to this Council.

C. Presentations - N/A

2. Minutes

A. December 12, 2024 Council Workshop Minutes

1

Recommendation: I recommend the Council approve the Minutes of the December 12, 2024 Council Workshop as presented.

B. December 12, 2024 Council Meeting Minutes

2

Recommendation: I recommend the Council approve the Minutes of the December 12, 2024 Council Meeting as presented.

A motion by Brill/Burke to approve the Minutes of the December 12, 2024 Council Workshop and the Minutes of the December 12, 2024 Council Meeting, as presented, was approved by unanimous vote.

3. Public Comment – Agenda Items

No public comments.

4. Council Committees:

- **Human Resources Committee – N/A**

The Human Resources Committee did not meet today.

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Chair Bean stated that the Human Resources Committee is required to have three Council members and currently we only have two members, Thomas Bean and Jose Luis Rodriguez. We are currently looking to fill the vacancy with another Council member. The Human Resources Committee meets infrequently, generally twice a year. Elsa will be sending a message to the Council seeking a volunteer.

- **Finance Committee**

- **The committee reviewed the following items:**

- Minutes from December 12, 2024 Finance Committee meeting
- Financial Statements as of November 30, 2024
- Financial Statements as of December 30, 2024

A motion by Brill/Burke to approve the items listed above as presented was approved by unanimous vote.

The committee also discussed the following, with no action required:

- Monthly Investment Report for the period ending November 30, 2024
- Quarterly Investment Report for the period ending December 31, 2024

5. Consent Agenda

1. Additions, Deletions, Substitutions - None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

A motion by Brill/Burke to approve the Consent Agenda, as revised, including the Warrants List and Walk-In Warrants List, as presented, was approved by unanimous vote.

A. Program

1. Resolution #25-001 Authorizing an Increase in Budget Allocation for Early Literacy

3 Book
Distribution Contract

Recommendation: I recommend the Council approve Resolution #25-001 authorizing the Chief Executive Officer to execute an amendment to the Early Literacy Book Distribution agreement with the Palm Beach County Literacy Coalition, Inc. for additional funding in an amount not to exceed \$234,266, increasing the allocation from \$237,934 to \$472,200, effective January 24, 2025.

B. Business 1. Warrants List

4

Recommendation: I recommend the Council approve the Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

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C. Proclamations – N/A

6. Non-Consent Agenda

A. Program – N/A B. Business – N/A C. Proclamations – N/A

7. Walk-In Items – N/A

8. Chief Executive Officer’s Report

CEO Lisa Williams-Taylor shared that Kasha Kitts has been promoted to Chief Program Officer. She has been a Director of Program for the last 9 and a half years. She joined CSC after years serving with our community, working with United Way of Palm Beach County and with the Area Agency on Aging. Tanya Palmer, our current Chief of Program is retiring in February.

The CEO reviewed highlights from her report.

9. Legal Reports

A. Council Workshop and Council Meeting – May 22 B. Legislative Priorities

General Counsel Debra Gotlib advised the Council that they each have a copy of the FACCT (Florida Alliance of Children’s Councils and Trusts) 2025 Legislative Priorities at their seats. Debra stated that staff will be following any legislation and bills that are filed associated with these priorities, as well as any legislation that may impact CSCs, special districts, local governments, etc. Updates will be provided.

CEO Williams-Taylor stated that we currently have a Council Workshop and Council Meeting scheduled on May 22. We understand that this may be a difficult date to confirm a quorum due to

graduations. Elsa will reach out to Council members to assess their availability to reschedule the Council Workshop to June 26 at 3:30 pm.

11. Public Comment – Non-Agenda Items

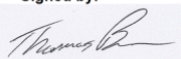
No public comments.

12. Council Comments

13. Adjournment

The Council meeting adjourned at 4:47 pm.

Signed by:



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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer