

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

April 25, 2024 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33426

MINUTES

Present (in person):

Alexandria Ayala

Thomas Bean

Mike Burke

Kathleen Kroll

Jose Luis Rodriguez

Robert Shea

Tom Weber

Excused:

Vincent Goodman; Sara Baxter

1. Call to Order

Chair Bean called the meeting to order at 4:58 pm.

A. Invocation - Led by Tom Weber

B. Pledge of Allegiance

C. Presentations

Water Safety and Autism – Jon Burstein, Senior Communications Specialist

2. Minutes

A. March 28, 2024 Council Meeting Minutes 1

Recommendation: I recommend the Council approve the Minutes of the March 28, 2024 Council Meeting as presented.

A motion by Kroll/Burke to approve the Minutes of the March 28, 2024 Council Meeting as presented, was approved by unanimous vote.

3. Public Comment – Agenda Items

There were no public comments.

4. Council Committees:

- **Human Resources Committee – N/A**
- **Finance Committee**

○ **The committee reviewed and makes the recommendation to approve the following items:**

- Minutes from the March 28, 2024 Finance Committee Meeting
- Financial Statements for the period ending March 31, 2024

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A motion by Ayala/Weber to approve the items listed above as presented was approved by unanimous vote.

The committee also approved changes to the Investment Policy, as well as amendments to our contract with PFM.

- Annual Review of Investment Policy and Recommended Changes
- Addendum to PFM Advisory Services Agreement

A motion by Rodriguez/Ayala to approve the items listed above as presented was approved by unanimous vote.

The committee also discussed the following, with no action required:

- Quarterly Investment Report – March 31, 2024
- 5-year Budget/Forecast – Fiscal Year 2024-2025 through Fiscal Year 2028-2029
- CSC Proposed 2024-2025 Budget

5. Consent Agenda

1. Additions, Deletions, Substitutions - None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

A motion by Ayala/Burke to approve the Consent Agenda, including the Warrants List and Walk-In Warrants List, as presented, was approved by unanimous vote.

A. Program

1. Program Late Charge – Children’s Forum, Inc./Training Registry Program

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Recommendation: For informational purposes only; no action required.

2. Resolution #24-005 Authorizing an Agreement with a Consultant for the Community Alliance of Palm Beach County

Recommendation: I recommend that the Council approve Resolution #24-005 authorizing the CEO to enter into a consultant agreement with the selected applicant for a period not to exceed 16 months beginning no earlier than June 1, 2024 and ending no later than

September 30, 2025, in an amount not to exceed \$118,000, subject to the Council's annual budget and TRIM process.

B. Business

1. Resolution #24-006 Revising Resolution #23-015 Authorizing Expanded Scope of Book Distribution 4

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Recommendation: I recommend the Council approve Resolution #24-006 authorizing revision to Resolution #23-015 providing for the purchase and distribution of books at family focused events, child-centered sites or venues or direct to families that could benefit from free books.

2. Warrants List 5

Recommendation: I recommend approval of the current Warrants List, in accordance with the established budgets for each of the expensed items, as presented.

C. Proclamations – N/A

6. Non Consent Agenda

- A. Program – N/A
B. Business – N/A
C. Proclamations – N/A

7. Walk-In Items

8. Chief Executive Officer's Report

The CEO reviewed highlights from her report.

9. Legal Reports

A. Financial Report

Debra Gotlib, General Counsel and Chief of Legislative Affairs, reminded Council members that the electronic Financial Disclosure Forms are due by July 1, 2024.

10. Public Comment – Non Agenda Items

No public comments.

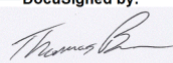
11. Council Comments

No Council comments.

12. Adjournment

The Council meeting adjourned at 5:38 pm.

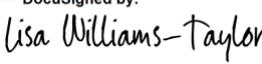
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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer