

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

September 11, 2024 Council Meeting

2300 High Ridge Road, Boynton Beach, FL 33426

MINUTES

Present (in person):

Alexandria Ayala

Thomas Bean

Mike Burke

Jose Luis Rodriguez

Robert Shea

Tom Weber

Excused:

Sara Baxter; Vincent Goodman; J Kathleen Kroll

1. Call to Order

Chair Bean called the meeting to order at 4:30 pm.

- A. Invocation - Led by Tom Weber
- B. Pledge of Allegiance
- C. Presentations

Hunger Relief – Dr. Laurie George, President/CEO, United Way of Palm Beach County; Rev. Pam Cahoon, Chair, Hunger Relief Advisory Council; Julie Kreadle, Consultant, Hunger Relief, United Way of Palm Beach County.

2. Minutes

- A. August 8, 2024 Council Workshop Minutes 1

Recommendation: I recommend the Council approve the Minutes of the August 8, 2024 Council Workshop as presented.

- B. August 8, 2024 Council Meeting Minutes 2

Recommendation: I recommend the Council approve the Minutes of the August 8, 2024 Council Meeting as presented.

A motion by Ayala/Weber to approve the Minutes of the August 8, 2024 Council Workshop and the Minutes of the August 8, 2024 Council Meeting as presented, was approved by unanimous vote.

3. Public Comment – Agenda Items

There were no public comments.

4. Council Committees:

- **Human Resources Committee – N/A**
- **Finance Committee**

- **The committee reviewed the following items:**

- Minutes from the August 8, 2024 Finance Committee Meeting
- Financial Statements for the period ending July 31, 2024

A motion by Ayala/Burke to approve the items listed above as presented was approved by unanimous vote.

The committee also discussed the following, with no action required:

- Annual Review of Fund Balance Policy
- TRIM Packet for the 1st TRIM Hearing on September 11, 2024 (approval of tentative millage rate and budget)

5. Consent Agenda

1. Additions, Deletions, Substitutions - None
2. Items to be pulled from Consent Agenda - None
3. Adoption of Consent Agenda and walk-in Warrants List

A motion by Ayala/Burke to approve the Consent Agenda, including the Warrants List and Walk-In Warrants List, as presented, was approved by unanimous vote.

A. Program

1. Resolution #24-030 Authorizing Great Ideas Initiative Capacity Building Pipeline Awards **3**

Recommendation: I recommend the Council approve Resolution #24-030, authorizing the Chief Executive Officer to execute award letters to the six recommended organizations for the period October 1, 2024 – September 30, 2026 for the Great Ideas Initiative Capacity Building Pipeline, subject to the Council’s annual budget and TRIM approval process.

B. Business

1. Resolution #24-027 and Exhibit “A” – 2024-2025 CSC Funding Allocations **4**

Recommendation: Subject to the final approval of the 2024/2025 CSC Millage Rate and Budget, I recommend the Council approve Resolution #24-027 for CSC program funding as outlined in the attached Exhibit "A".

- 2. Resolution #23-031 Authorizing an Agreement with Mutual Mobile, Inc. for EveryParent Apps Maintenance 5

Recommendation: I recommend the Council approve Resolution #24-031 authorizing the Chief Executive Officer to enter into an agreement with Mutual Mobile, Inc. to provide ongoing maintenance of the EveryParent apps for iOS and Android devices, in an amount not to exceed \$124,248.67 for FY 2024-25, subject to the Council's annual budget and TRIM approval process and adjusted to the US inflation rate for that year.

- 3. Warrants List 6

Recommendation: Subject to the final approval of the 2024-2025 millage rate and budget, I recommend the Council approve all Purchase Orders with the prefix "PO-25" and all Warrants related to fiscal year 2024-2025. I also recommend approval of the current Warrants List for the current fiscal year, 2023-2024, in accordance with the established budgets for each of the expensed items, as presented.

- C. Proclamations – N/A

6. Non-Consent Agenda

- A. Program – N/A
- B. Business

- 1. Resolution #24-032 Approving CSC's Strategic Plan FY2025-2030 7

Recommendation: I recommend the Council approve Resolution #24-032 approving the Strategic Plan, encompassing the Mission, Vision, Overarching Goal, and the Strategic Objectives.

by A motion by Ayala/Burke to approve Resolution #24-032 as presented was approved unanimous vote.

- C. Proclamations – N/A

7. Walk-In Items

- A. Resolution #24-033 Authorizing a 2024-2025 Agreement with Ideabar, LLC for Digital Media Creative and Placement **W-1**

Recommendation: I recommend the Council approve Resolution #24-033 authorizing the Chief Executive Officer to enter into an agreement with Ideabar, LLC in the amount of \$320,000 for the period October 1, 2024 – September 30, 2025, with the option of annual renewals, subject to the Council's annual budget and TRIM approval process.

- B. Resolution #24-034 Authorizing a Waiver of Procurement and an Agreement with Florida Atlantic University Board of Trustees (FAU) on behalf of the Small Business Development Center for Capacity Building Supports **W-2**

Recommendation: I recommend the Council approve Resolution #24-034 authorizing a waiver of procurement and authorizing the Chief Executive Officer to execute the agreement with FAU on behalf of the Small Business Development Center for organizational capacity building supports effective October 1, 2024 through September 30, 2025 in the amount of \$90,000 subject to the Council's final approval of the 2024-2025 millage rate and budget.

A motion by Ayala/Burke to approve Resolution #24-033 and Resolution #24-034 as presented was approved by unanimous vote.

8. Chief Executive Officer's Report

The CEO reviewed highlights from her report.

9. Legal Reports

Next TRIM hearing September 19, 2024 at 5:01 p.m.

10. Public Comment – Non-Agenda Items

No public comments.

11. Council Comments

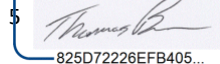
No Council comments.

12. Adjournment

The Council meeting adjourned at 4:58 pm.

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

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Thomas Bean, Chair

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Lisa Williams-Taylor, Ph.D., Chief Executive Officer